

Bishkek International School

Job Description: Art & Design Teacher

Bishkek International School is a non-profit community school providing excellent international education in a safe, supportive and friendly environment. The school opened in September 2011 and now has over 180 students with more students joining every term. Sixty percent of our students are American, Asian and European citizens, children of employees of embassies, international organizations and international business or NGOs. Forty percent of students are Kyrgyz citizens. The school welcomes all students regardless of ability, gender, ethnicity, language, or religious belief and everyone is encouraged to take part in all school activities. As an IB World School offering the IB Diploma, we are also in the authorisation process for IB PYP and IB MYP and have Cambridge International Examinations Accreditation for the IGCSE programme.

RESPONSIBILITIES

Art & Design Teaching

1. Plan, deliver, and assess art teaching in the IB Diploma Programme for students age 16 – 18 following the Diploma Programme curriculum framework (subject to student enrolment)
2. Plan, deliver, and assess art teaching for Cambridge IGCSE (age 14-16) (subject to student enrolment)
3. Plan, deliver, and assess art teaching in the IB middle Years Program (MYP).
4. Align classroom learning and teaching to DP, IGCSE, and MYP approaches, as appropriate.
5. Create an engaging classroom environment that motivates students to learn and ensure all student expectations are high
6. Use a wide range of assessment methods to ensure student knowledge and understanding are appropriately recorded
7. Differentiate instruction to meet the individual needs of each student to be socially and academically successful, having regard to the abilities and aptitudes of individuals
8. Provide a positive learning environment for each student and inspire students to expand their understanding and use of subject being taught.
9. Enhance lessons through incorporating technology into the teaching program and be creative in working with limited resources.
10. Be an exemplary teacher, clearly demonstrating effective planning, teaching and organization, and high standards of achievement and behaviour in lessons.
11. Work with the DP, IGCSE, and MYP coordinators to produce relevant planning documents and attend relevant programme meetings.
12. Support the development and delivery of visual arts in the IB Primary Years Programme via Homeroom Teachers and the Primary Art Teacher
13. Collaborate with department members to ensure student performance and benchmarks are met.

Exhibitions

1. Work with School management to plan, prepare and deliver art exhibitions and demonstrations, both from students and from recognised professional artists.

Extra-Curricular Activities

1. Organise and lead extra-curricular activities and sports teams that promote positive interactions among students of all ages and develop their creativity and sporting potential.

General

1. Maintain knowledge of current educational theory and practice and undertake professional training in liaison with the Director of Studies.
2. Act in accordance with the budgets, policies, procedures, directions and decisions of the school management
3. Act as ambassador for the school and act in a manner that upholds the values and ethos of the school at all times
4. Maintain high quality standards in all areas of the school
5. Any other activities as agreed with management to contribute to overall development of the school.

Head of Visual and Performing Arts

This role may be assigned by agreement. If assigned, the duties are as specified below.

- Conduct appraisal for department members agreed with their reporting line manager.
- Provide mentoring and support to staff members as required and assist in organising necessary training for staff, with particular regard to agreements made following staff appraisal.
- Organise department staff meetings and electronic communications, as required, to agree and coordinate objectives, activities and department reviews to ensure effective work and cooperation towards shared goals.
- Periodically review departmental resource needs (staff and materials) and present resource proposals to their reporting line manager.
- Carefully manage any delegated budget for the department.
- Ensure the maintenance, safety and safe use of equipment used in the department.

REPORTING

The Art & Design Teacher reports to the Department Head for Visual and Performing Arts, or to the Director of Studies if Department Head.

TIMING & DURATION

The position is available starting 19 August 2019. This is a full-time long-term position with an initial contract of two or three years (subject to 3 months' probation) which will be renewable by mutual consent.

REMUNERATION

Salary and benefits are internationally competitive.

REQUIREMENTS

- University Degree in Art & Design or related subject
- Qualified Teacher or an experienced graduate with teaching experience
- Experience of teaching art subjects to secondary students
- Genuine enjoyment of working with students and proven ability to enable a wide range of students to develop their academic and social potential
- Ability to plan strategically, to set and meet deadlines and to implement plans
- Capable of developing new educational programmes
- Excellent interpersonal, team leadership and membership skills

- Able to communicate well with students, staff and parents and to gain their confidence and respect
- A commitment to Professional Development
- Near native fluency in spoken and written English

Desirables

- Experience teaching in the IB Diploma programme.
- Additional language skills
- Prior teaching experience in an international environment

APPLICATION

- Send your application in English by email to hr@bis.kg
- Include: (i) a brief cover letter summarizing your suitability for the post and the reason for applying; (ii) your CV; (iii) a list of three referees with contact details.

Deadline for Applications

Interviews and appointment will be arranged as soon as appropriate applications are received. Early application is advised.