

Bishkek International School

Job Description: Mandarin Teacher

Bishkek International School is a non-profit community school providing excellent international education in a safe, supportive and friendly environment. The school opened in September 2011 and now has 260 students from age 2 to 18. Sixty percent of our students are American, Asian and European citizens, children of employees of embassies, international organizations and international business or NGOs. Forty percent of students are Kyrgyz citizens. The school welcomes all students regardless of ability, gender, ethnicity, language, or religious belief and everyone is encouraged to take part in all school activities. BIS is accredited by the New England Association of Schools and Colleges (NEASC) Commission on International Education. As an IB World School we offer the IB Diploma Programme, IB Middle Years Programme (MYP), and IB Primary Years Programme (PYP). We are also a Cambridge International School, with Cambridge Assessment International Education accreditation for the IGCSE programme.

Responsibilities

1. Work with the Head of Language Acquisition and other language teachers to plan, deliver and assess Mandarin programs in the IB PYP, IB MYP IB DP, and Cambridge IGCSE programmes as required according to student needs.
2. Align classroom learning and teaching to DP, IGCSE and MYP approaches, as appropriate.
3. Create an engaging classroom environment that motivates students to learn and ensure all student expectations are high
4. Use a wide range of assessment methods to ensure student knowledge and understanding are appropriately recorded
5. Provide a positive learning environment for each student and inspire students to expand their understanding and enjoyment of the subjects taught.
6. Differentiate instruction to meet the individual needs of each student to be socially and academically successful, having regard to the abilities and aptitudes of individuals
7. Collaborate with other teachers to ensure a consistent approach to learning and achievement of standards for each group
8. Be an exemplary teacher, clearly demonstrating effective planning, teaching and organization, and high standards of achievement and behaviour in lessons
9. Enhance lessons through incorporating technology into the teaching program and be creative in working with limited resources
10. Plan, keep and report appropriate records to school management and parents

Extra-Curricular Activities

1. Organise and lead extra-curricular activities and sports teams that promote positive interactions among students of all ages and develop their creativity and sporting potential.

General

1. Maintain knowledge of current educational theory and practice and undertake professional training in liaison with the Head of Language Acquisition.

2. Act in accordance with the budgets, policies, procedures, directions and decisions of the school management
3. Act as ambassador for the school and act in a manner that upholds the values and ethos of the school at all times
4. Maintain high quality standards in all areas of the school
5. Any other activities as agreed with management to contribute to overall development of the school.

REPORTING

Reports to the Head of Language Acquisition.

Timing and Duration

The position is available from the 19th August 2019. The position may be part-time or full time by agreement.

Requirements

- Graduate in Mandarin Language or equivalent
- Qualified Teacher or an experienced graduate with equivalent teaching qualification or experience
- Successful experience as a Mandarin teacher
- Genuine enjoyment of working with school students and proven ability to enable a wide range of children to develop their academic and social potential
- Ability to plan strategically, to set and meet deadlines and to implement plans
- Capable of developing new educational programmes
- Excellent interpersonal, team leadership and membership skills
- Able to communicate well with students, staff and parents and to gain their confidence and respect
- Near native fluency in spoken and written English
- Other European and Central Asia language skills an advantage

Application

- Send your application in English by email to hr@esca.kg
- Include: (i) a brief cover letter summarizing your suitability for the post and the reason for applying; (ii) your CV; (iii) a list of three referees with contact details.